***አስፈላጊተጨማሪመረጃ፡- ከድርጅቱመመዝገቢያቅጽጋርተያይዘውየሚቀርቡ***

1. **P.L.C/ኃላ/የተ/የግልማኀበር/ለሆኑወይምለShareCompanyንግድፈቃድ፣የመመስረቻጽሁፍ፤መተዳደሪያደንብ፣ቲንሰርተፍኬትየድርጅቱመዋቅራዊአደረጃጀትናየተጠናየደመወዝስኬልፎቶኮፒተደርጎበሁሉምማስረጃላይማህተምተደርጎበትበሸኚደብዳቤናከግልድርጅቶችመመዝገቢያቅጽጋር፣እንዲሁምለሠራተኞችመመዝገቢቅጽበሶፍትኮፒለመውሰድከባዶሲዲጋርተያይዞይቅረብ**
2. **P.L.Cላልሆኑየንግድፈቃድ፣ቲንሰርተፍኬትየድርጅቱመዋቅራዊአደረጃጀትናየተጠናየደመወዝስኬልፎቶኮፒተደርጎበሁሉምማስረጃማህተምተደርጎበትበሸኚደብዳቤናከግልድርጅቶችመመዝገቢያቅጽጋር፣ እንዲሁም ለሠራተኞች መመዝገቢቅጽበሶፍትኮፒ ለመውሰድከ ባዶሲዲ ጋር ተያይዞይቅረብ**
3. **ለNGOቲንሰርተፍኬት፤የምዝገባፈቃድየድርጅቱመዋቅራዊአደረጃጀትናየተጠናየደመወዝስኬልፎቶኮፒተደርጎበሁሉምማስረጃማህተምተደርጎበትበሸኚደብዳቤናከግልድርጅቶችመመዝገቢያቅጽጋርእንዲሁምለሠራተኞችመመዝገቢቅጽበሶፍትኮፒለመውሰድከባዶሲዲጋርተያይዞይቅረብ፣ ሰጠኝ**

ማሳሰቢያ፡ **ማንኛውምይህንንፎርምይዞየሚመጣሰውየመ/ቤቱንውክልናእናየመ/ቤቱንማህተምይዞእንዲመጣይሁን፡፡**

**የድርጅቱመዋቅራቂአደረጃጀትናየተጠናየደመወዝስኬልከሌለአለመኖሩተገልጾበሸኚደብዳቤተገልጾይጻፍ**

***☞ለተጨማሪመረጃ***

🖀

**011-111-12-36/011-155-94-99/0118-68-13-41/011-111-11-07/**

**አድራሻ . ሕዳሴህንጻዝቅብሎየቦሌውገርጂታክሲመያዣፊትለፊት**

**ምዝገበናአበልክፍያዳይሬክቶሬት/ምዝገባናሪከርድቡድን/ ምድርቤት/**

በለጠመረጃ፡**🕿 0111 11 12 36/ 0111 55 94 99 / 0118 68 13 41**

***++***

*ቅፅ ግ.ድ.ጡ3*

***በኢትዮጵያፌዴራላዊዲሞክራሲያዊሪፐብሊክ***

***የግልድርጅቶችሠራተኞችማኅበራዊዋስትናኤጀንሲ***

***የግልድርጅቶችመመዝገቢያቅፅ***

1. \**የድርጅትግብርከፋይመለያቁጥር \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*
2. \**የግልድርጅቱስም \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*
3. \**የግልድርጅቱየተሰማራበትየሥራዘርፍ*

*ንግድ እርሻ የበጐአድራጐትማኅበራት*

*ኢንዱስትሪ ኮንስትራክሽን ሌሎች*

1. *የአሰሪውቅርንጫፍ\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*
2. \**የግልድርጅቱ ፡- ሕጋዊፈቃድአገኝቶበመቋቋምሥራየጀመረበትጊዜ \_\_\_\_\_\_\_\_ቀን\_\_\_\_\_\_ወር\_\_\_\_\_\_\_ዓ.ም.*
3. \**የግልድርጅቱየሚያሠራቸውሠራተኞችብዛት \_\_\_\_\_\_\_\_\_\_\_*
4. \**የድርጅትተወካይስም\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(ማሳሰቢያ፡- ተወካይሲለወጥበደብዳቤእንድታሳውቁን፡፡)*
5. \**የግልድርጅቱየሚገኝበትአድራሻ*

\**ክልል (መስተዳድር)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*\**የቢሮስልክ \_\_\_\_\_\_\_\_\_\_\_*

\**ክፍለከተማ (ዞን)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ፋክስ \_\_\_\_\_\_\_\_\_\_\_\_*

\**የከተማውስም(ወረዳ) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ፖ.ሳ.ቁ. \_\_\_\_\_\_\_\_\_\_\_\_*

*ቀበሌ \_\_\_\_\_\_\_\_\_\_\_ E-mail \_\_\_\_\_\_\_\_\_ የቤትቁጥር \_\_\_\_\_\_\_\_\_ዌብሳይት\_\_\_\_\_\_\_\_*

1. *ድርጅቱለቋሚሠራተኞቹየግልድርጅቶችሠራተኞችጡረታአዋጅቁጥር 715/2003 ከመጽናቱበፊትፕሮቪዳንትፈንድአለውወይስየለውም?*

*አለው የለውም*

1. *ፕሮቪደንትፈንድካለውሠራተኛውበአብላጫድምፅበግልድርጅቶችሠራተኞችጡረታዐቅድለመታቀፍወስነዋልወይስአልወሰኑም?*

*በነበረውፕሮቪደንትፈንድለመቀጠልወስነዋል*

*የፕሮቪደንትፈንዳቸውወደጡረታዐቅድዞሮላቸውሽፋንለማግኘትወስነዋል*

 *ያጠራቀሙትየፕሮቪዳነትፈንድሳይነካበጡረታዐቅድለመታቀፍወስነዋል*

* 1. *በፕሮቪዳንትፈንድለመቀጠልከወሰኑምንያህሉሠራተኛወስኗል? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*ከዚህበላይየተጠቀሱትመረጃዎችትክክለኛመሆናቸውንአረጋግጣለሁ፡፡*

\**የግልድርጅቱሥራአስኪያጅስም \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

\**ፊርማ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

\**የግልድርጅቱሕጋዊማኅተም*

*/ቅጽ ግ.ድ.ጡ.3.1*

*በ----------------------------------------------------------ድርጅትየሚገኙሠራተኞችማሳወቂያቅጽ*

*የድርጅቱግብርከፋይመለያቁጥር--------------------------------------------------------------------------*

1. ***የባንክስም------------------------------------------------------------------------***

*አካውንቱ/የሂሳብቁጥር------------------------- አካውንቱየሚቀመጥበትበንክእናቅርንጫፍ-----------------------------------*

*አካውንቱ/የሂሳብቁጥር------------------------- አካውንቱየሚቀመጥበትበንክእናቅርንጫፍ-----------------------------------*

*አካውንቱ/የሂሳብቁጥር------------------------- አካውንቱየሚቀመጥበትበንክእናቅርንጫፍ-----------------------------------*

*አካውንቱ/የሂሳብቁጥር------------------------- አካውንቱየሚቀመጥበትበንክእናቅርንጫፍ-----------------------------------*

*አካውንቱ/የሂሳብቁጥር------------------------- አካውንቱየሚቀመጥበትበንክእናቅርንጫፍ-----------------------------------*

*አካውንቱ/የሂሳብቁጥር------------------------- አካውንቱየሚቀመጥበትበንክእናቅርንጫፍ-----------------------------------*

***ሠንጠረዥ***

|  |  |  |  |  |  |  |  |
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| *ተ.ቁ* | *ስምከነአያት* | *ፆታ* | *የልደትዘመን* | *የቅጥርዘመን* | *በግብርከፋይመለያቁጥርወይምየጡረታመለያቁጥር* | *ጥቅልደመወዝ* | *ምርመራ* |
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*ማሳሰቢያ፡- ■ተጨማሪሠራተኞችካሉበዚህቅፅመሠረትይጠቀሙ*

*■የድርጅቱሠራተኞችበፕሮቪደንትፈንድለመቀጠልከወሰኑሰንጠረዡንመሙላትአያስፈልግም፡፡*

*■የአሠሪድርጅቱየባንክአካውንቶቸዉን /የሂሳብቁጥሮቹን /በሙሉማሳወቅይጠበቅበታል፡፡ እንዲሁምከአንድባለይአካውንትያለቸውከላይበፎርማቱበሚጋብዘውመሠረትአካውንቱንይሞላሉ፡፡*

*■በቅጽ ግ.ድ.ጡ3 በተራቁጥር 6 ላይየተመዘገበውየሰራተኞችብዛትሰንጠረዡላይሲሞላልዩነትካለውበምርመራውላይምክንያቱይገለጽ፡፡*

\**የድርጅቱማህተም*

\**ቅጹንየሞላውኃላፊስም-------------------------------------------*

\**ፊርማ------------------------------------*

*ቀን---------------------------*